

TRANSMITTAL SLIP		DATE <i>14 October 82</i>
TO: <i>ICS Registry</i>		
ROOM NO.	BUILDING	
REMARKS:		
FROM: <i>C/AS/ICS</i>		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

DCI/ICS 82-5790
14 October 1982

10/17/82

Rev 14

MEMORANDUM FOR: Chief, Logistics Services Division, OL

FROM:

[Redacted]

Chief, Administrative Staff, ICS

10/17/82

STAT

SUBJECT: Parking Permits

1. I have received the additional lane parking permits you provided as a result of our discussion last week. I appreciate your assistance. They will help some, but we continue to have requirements for reserved permits.

2. As you are aware, the Intelligence Community Staff assists the Director of Central Intelligence in coordinating the activities of the entire Intelligence Community (IC). To carry out this responsibility, most of our professional officers must attend frequent meetings outside of the Headquarters area. In fact, many of them attend several meetings on the same day and in different locations around town. Most of the meeting sites are not served by Agency shuttles. And, using the shuttle to those locations where service is provided often requires more time on the shuttle than at the meeting.

3. Therefore, many of our officers either elect or are required to utilize their personal vehicles for transportation to and from meetings. Those who have only lane permits waste valuable time in walking to and from their vehicles--particularly those in South Lot lanes. In addition, they often are not able to get back into their lanes when they return from their meetings. They then must park in West Lot. This is a particular problem for officers who have more than one meeting in a day and must spend an inordinate amount of time walking to and from their offices/vehicles. Clearly, this is not very cost effective use of their time (GS-14/15 officers).

4. I fully understand the method used to allocate parking permits for the Headquarters compound. I have no question that it was applied evenly to all components within the Headquarters Building. However, the methodology does not seem to take into consideration the requirements of offices such as ours whose employees must use their personal vehicles for transportation to and from meetings outside of the Headquarters Building. In this regard, I would appreciate it if you would take our special needs into consideration should additional reserved permits become available.

[Redacted]

STAT

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Distribution: DCI/ICS 82-5790

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14 Oct 82



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